

**JUDGE HYDRICK'S 10/30/21 STANDING ORDER
FOR GENERAL CIVIL (Non-Domestic) HEARINGS VIA ZOOM**

1. At least **three (3) business days** prior to the hearing, Counsel shall advise the Court whether any witnesses will be testifying and whether any documents or exhibits will be presented during the hearing.
2. Any documents or exhibits a party intends to introduce shall be emailed to opposing counsel at least **five (5) days** prior to the hearing date. Those documents shall be **pre-marked as exhibits** for the ease of conducting the Zoom hearing. Counsel shall try to resolve any objections to the exhibits at least two days prior to the hearing. The Court will handle any unresolved objections to the exhibits during the hearing.
3. It is counsel's responsibility to provide the Zoom log on instructions to their respective clients and witnesses. Their failure to log on will be deemed to be a waiver of their presence for the hearing. Any non-party witness will be placed in a "waiting room" and only join the Zoom hearing when called to testify. **Anyone not testifying may not join the Zoom hearing and must watch the proceeding in the courtroom or on YouTube.**
4. At least **three (3) business days** prior to the hearing, Counsel shall email all pleadings and exhibits they plan on using in the hearing to Judge Hydrick's civil staff attorney, Caroline Milby, at cmilby@dekalbcountyga.gov
5. If there are any unresolved objections to certain exhibits, those objections should be pointed out to Ms. Milby in that email. All objections should **succinctly** state the legal basis for the objection and the corresponding rule from the Georgia Rules of Evidence.
6. Counsel, the parties, and any witnesses shall familiarize themselves with Zoom and all its capabilities, including screen sharing, prior to the hearing. For assistance with Zoom, please review their numerous support pages which provide a lot of helpful information. <https://support.zoom.us/hc/en-us>
7. If the parties want the matter taken down, it is the responsibility of counsel to provide their own court reporter and to provide the court reporter with the log in information.
8. Counsel may email Ms. Milby with any issues or questions prior to the Zoom Hearing.
9. If an interpreter is needed for the hearing, the parties must notify the Court at least seven (7) days prior to the hearing date.

10. Counsel and the parties are hereby notified that the Zoom Hearings may be “livestreamed” on YouTube for public access purposes.

Failure to comply with any of the terms of this Order may result in the exclusion of witnesses or testimony, or any other sanction the Court may deem appropriate.

SO ORDERED, this 30th day of December, 2021.

Stacey K. Hydrick

The Honorable Stacey K. Hydrick
Judge, DeKalb County Superior Court
Stone Mountain Judicial Circuit