

**SUPERIOR COURT OF DEKALB COUNTY,
GEORGIA STONE MOUNTAIN JUDICIAL CIRCUIT
4TH JUDICIAL ADMINISTRATIVE DISTRICT
Accountability Courts –Clinical Coordinator**

Closing Date: Open Until Filled

Purpose of Classification:

The purpose of this classification is to perform clinical evaluations of participant referrals to assigned court programs.

Essential Functions:

Manages and coordinates the clinical and/or treatment services for the DeKalb County Accountability Courts, which is comprised of a Drug Court, Wellness Court, and a Veterans Treatment Court. Will provide individual counseling for Accountability Court participants and facilitate evidence-based curriculum in group settings. Supervises additional treatment staff and the development of treatment plans, clinical recommendations, and delivery of evidence-based curriculum (T4C, CBI, MRT, etc.)

Manages and coordinates the clinical/treatment services. Conducts clinical and risk evaluations of appropriate referrals and assigns caseloads to treatment staff under his/her supervision. Oversees and evaluates treatment professionals in the case management and treatment of emotional, cognitive, developmental, behavioral, and interpersonal disorders, and substance use disorders.

Provide individual and group treatment sessions. Available to conduct evening groups 2-3 nights per week. Responsible for developing and monitoring individual treatment plans, providing clinical recommendations, and coordinating treatment services. Attends weekly treatment staffing's, court appearances, etc. Conduct individual and group treatment sessions.

Maintains procedures for confidentiality, release of criminal history information, and program adherence to and compliance with established Federal, State, and local standards and guidelines. Assesses program needs and recommends changes to enhance and increase effectiveness. Conduct random drug screens (via same sex observations). On call rotation, as assigned.

Minimum Qualifications: Master's Degree in Criminal Justice, Psychology, Social Work or a related field required. A minimum of five years of experience working in the criminal justice system, social work, therapeutic evaluation, or related field. Prefer direct experience working within an accountability court model, and experience with delivering evidence-based practices. Preference will be given to those who are certified in Thinking for a Change, CBI- SU (University of Cincinnati), Prime Solutions, Seeking Safety, Trauma Recovery and Empowerment Model (TREM), and/or MRT (Moral Reconciliation Therapy).

Specific License or Certification Required: Must possess and maintain a valid Georgia driver's license; and must possess and maintain licensure as a Licensed Professional Counselor (LPC) or Licensed Clinical Social Worker (LCSW).

Performance Aptitudes:

Data Utilization: Requires the ability to evaluate, audit, deduce, and/or assess data using established criteria. Includes exercising discretion in determining actual or probable consequences and in referencing such evaluation to identify and select alternatives.

Human Interaction: Requires the ability to work with others to coordinate the more complex programs and more complex problems associated with the responsibilities of the job. Often represents the department and/or organization when dealing with others.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, and/or advisory data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to apply principles of influence systems, such as motivation, incentive, and leadership, and to exercise independent judgment to apply facts and principles for developing approaches and techniques to resolve problems.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving the evaluation of information against sensory, judgmental, or subjective criteria, as opposed to that which is clearly measurable or verifiable.

ADA Compliance:

Physical Ability: Tasks require the ability to exert very moderate physical effort in light work, typically involving some combination of stooping, kneeling, crouching and crawling, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (12-20 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate sounds, odor, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to such adverse environmental conditions as crowded conditions, temperature extremes, strong odors, disease/bodily fluids, or violence.

To Apply:

Submit letter of interest and resume, including professional references identifying both current and former immediate supervisors to: SC.JOBS@DEKALBCOUNTYGA.GOV . No phone calls please.